

Remote Learning Strategy for Owler Brook Primary School January 2021 During National Lockdown

In response to the ongoing challenges facing our schools as a result of the Covid-19 pandemic, Owler Brook continues to be committed to ensuring that all children within our school have equality of access to high quality education regardless of their location, within the KWV group, or at home during this period of national lockdown

As a team of committed school leaders, teachers and support staff we are all determined that every child will have access to daily teaching in line with government guidelines, despite the current challenges. Therefore, we strive earnestly to put consistent, robust procedures in place to ensure that virtual, online learning is effective and provides learning opportunities to help children to continue to make progress.

Aims

This remote learning policy for staff aims to:

- Ensure consistency in the approach to remote learning for pupils who aren't in school
- Set out expectations for all members of the school community with regards to remote learning
- Provide appropriate guidelines for data protection

What is remote learning?

Owler Brook Primary School knows that there has been much disruption to children's education, therefore, is committed to ensuring that all children continue to receive quality education during this period of national lockdown.

Government guidelines set out 3 hours per day for KS1 and 4 hours a day for KS2

We will offer **differentiated online and physical packs weekly** for all pupils from **Y1-6:**

- Home learning timetable for the week including links
- 5x literacy lessons,
- 5x numeracy lessons,
- 5x reading sessions,
- 3x focused curriculum, (**see appendix 1 link**)

We will offer to **Foundation Stage 1 and 2**

- A range of communication, language, literacy and numeracy activities based on the theme of a traditional tale / familiar story

ALL children will also be provided with

- A range of filmed explanations and modelled examples (**see appendix 2 link**),
- additional daily PE, Mindfulness,
- weekly MFL where appropriate,
- and a range of other curriculum opportunities and links such as art, music etc,

- A zoom drop in twice a week open for all children, (**see appendix 3 zoom guide**)
- 2 individual phonecalls weekly for wellbeing check ins and learning feedback,
- A weekly online celebration assembly from Mrs Oldham every Friday morning, including updated information where needed.

All online weekly learning and explanations will also be text linked out to each year group

Communicating learning plans and feedback to parents, including 'how to' guides of using different technology

A guide is available on the school website, containing information about the home learning platform on the school website, and how to navigate this, to ensure that parents are able to support their child to access each site.

This has been text linked out to all families.

How will my child access and return the weekly learning?

All our home learning is accessible on our website through the "Pupil Activities" sections. This is replicated within the paper packs also available for all children weekly.

Twice weekly contact with families support individual children and families with specific support

Twice weekly whole year group zoom drop ins for social and emotional well being and support as well as general feedback

Remote learning is either returned to school in the weekly collection, or emailed to year groups. This is monitored and organised within each year group by the YGL.

Returned learning is marked and fed back on either through email or the return of the remote pack. Year teams will also feedback on weekly phonecalls

How we record and monitor weekly learning

A welfare call sheet for each year group, monitors the engagement with the phonecalls, zoom session and return of work.

The inclusion team collate this information weekly to follow up any additional concerns if children or families are finding it difficult to engage with any aspect of the home learning and provide any additional support. This additional support will be recorded on CPOMS

Logins to Online Learning Platforms

Our approach includes a blend of paper resources, online learning including some virtual teaching sessions and other resources available through online learning platforms such as:

- Purple Mash
- Big Cat Collins- reading books
- Rising Stars
- Times Table Rockstars

It is essential that children and parents have access to all the relevant login details from the start of the school year so that they are immediately available in the event of a closure of self-isolation. These can be provided additionally where necessary

Online learning websites

On occasions, we will provide links to virtual teaching websites to support learning at home. Direct links to the virtual teaching website will be provided on the **remote learning timetable** for each year group. **For example**

- Oak National Academy
- BBC Bitesize
- White Rose Maths
- YouTube for Letters and Sounds Phonics

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

If you are unable to access our online platforms due to not having access to the correct technology, please discuss this with the class teachers on your calls. They will be collecting this information in order to provide this additional support.

We have a small number of laptops that we aim to loan to families where there they have no other devices in the home. We are offering printed resource packs for ALL families, which can be collected from the school gate collection at the allotted times every Friday for the following week. If you telephone the school office on (0114) 2438611 we can discuss how best to support you and your child.

Printed Resources

We will provide all children with exercise books, pencils and resources to complete work at home. We will print weekly packs of all home learning and supportive resources required for anyone who are unable to access these online. Packs will be available to collect from the weekly school gate collection point every Friday, by a member of the family that is not self-isolating or if required, we can also deliver home in exceptional circumstances. The previous week's learning is returned at same time in order to be quarantined over the weekend before the teachers mark and feedback.

The remote learning set for children will be in line with the learning that would take place in the classroom so the teachers will provide resources that deliver the main aspects of the curriculum plan.

The remote learning set by the teachers will follow the long-term curriculum plan for their class / set so that children can continue to access the relevant curriculum for their year and keep up. Teachers and the Inclusion team will provide additional and adapted learning resources for children in different sets or with additional learning needs, i.e. SEND or where English is an additional language.

The governors and senior leadership team at Owler Brook Primary School are fully aware that these are exceptional times and each family is unique, because of this will approach remote learning in a way which suits their individual needs. We realise that the circumstances of national lockdown will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- parents may be trying to work from home so access to technology as a family may be limited;
- parents may have two or more children trying to access technology

How will we ensure virtual learning is effective?

Our school will plan systematic monitoring of virtual learning, focusing on monitoring the effectiveness of provision strategy above

Our school know their children well and are able to identify who needs additional support to access virtual learning at home (for example, through provision of laptops or support from a virtual TA).

Processing personal data

Staff members may need to collect and/or share personal data such as contact details and email addresses as part of the remote learning system. As long as this processing is necessary for the school's official functions, individuals won't need to give permission for this to happen.

However, staff are reminded to collect and/or share as little personal data as possible online.

Keeping devices secure

All staff members will take appropriate steps to ensure their devices remain secure. This includes, but is not limited to:

- Keeping the device password-protected – strong passwords are at least 8 characters, with a combination of upper and lower-case letters, numbers and special characters (e.g. asterisk or currency symbol)
- Ensuring the hard drive is encrypted – this means if the device is lost or stolen, no one can access the files stored on the hard drive by attaching it to a new device
- Making sure the device locks if left inactive for a period of time
- Not sharing the device among family or friends
- Installing antivirus and anti-spyware software
- Keeping operating systems up to date – always install the latest updates

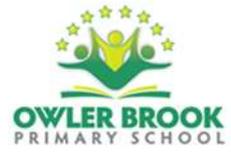
Monitoring arrangements

This policy will be reviewed by the Head and Deputy Head of School. At every review, it will be approved by the full Governing board.

7. Links with other policies

This policy is linked to our:

- Behaviour policy
- Safeguarding policy and coronavirus addendum to our safeguarding policy
- Data protection policy and privacy notices
- Home-school agreement
- ICT and internet acceptable use policy
- Online safety policy



- Sickness absence arrangements policy

Appendices

Appendix 1 – Remote Learning timetable example and weekly pack

<https://www.owlerbrookprimary.co.uk/index.php/blog/y5-home-learning-week-3>

Appendix 2 – Video explanation example

<https://www.owlerbrookprimary.co.uk/index.php/blog/year-5-home-learning-films-for-week-3>

Appendix 3 – Zoom guidance